

1997

Great Northern Railway Historical Society

MINUTES - GHRHS BOARD MEETING
DULUTH, MN JULY 20, 1997

Meeting Place / Radisson Hotel, Harborview on Sunday July 20th., 1997.

Item 1: Call to order: President Peterka called the meeting of the GNRHS Board of Directors to order at 9:00 A.M. Present Directors; Black, Buck, Evoy, Larson, Peterka, and Wozniak. Director Aldcroft was unable to attend.

Present Operating Officers; Amdahl, Durfee, Gjevre, Hoffman, Holmquist, Knollmiller, Thompson and Salmon.

The President declared a quorum present, and the meeting open to transact business. Followed by a welcome to all Guests; Alan Baucom, Jim Chiquist, and Scott Tanner.

The President noted that Operating Officers and visitors were encouraged to participate in the discussions, even though not entitled to vote. The President also commented that under the "Not-For-Profit" Laws of the State of Illinois, Proxy votes are not permitted.

Item 2: The President also re-affirmed that proposals / business on the typed agenda would be completed first, before any other business was brought up for discussion.

Item 3: Acceptance of the Bellingham, Washington Minutes.

Motion by Larson to accept

Buck suggested corrections to minutes

Item 5 / Archivist / Research; include in minutes as (Item 13)

Item 5 / Technical Editor be corrected to be Modeling Editor(Item 18)

Motion by Larson to accept the Bellingham minutes as amended.

2nd. by Black

Unanimous Decision

Item 4: Brief oral reports from all operating officers were given.

President Peterka passed out a written report

Motion by Larson to accept President Peterkas report as written

2nd, by Buck (copy #1 enclosed)

Unanimous

Vice President:

Mr. Buck passed out a written report on his activities. He would also like the minutes to reflect that the Board Of Directors acknowledges him as the GNRHS Modeling Editor and that this be included in the masthead.

(copy #2 enclosed)

Great Northern Railway Historical Society

National Convention Chairman:

Phil Gjevre gave a final update to the Duluth Convention programs, he also noted that he will be resigning as Chairman after Great Falls 1998. The Board gave Mr. Gjevre a round of applause and appreciation for all of his efforts. It will be a difficult task finding a replacement.

Text Editor of Publications:

Dave Durfee gave a brief oral report on his activities since the last Board Meeting in Bellingham.

Computer Operations:

Mr. Amdahl reported that the computer operations is doing well although members still fail to send change of address and renewals to the proper people. He presented a list of non renewals to the board. The board will make contact with some of these to find out why they did not renew their membership.

(copy of membership analysis report #3)

Back Issues and Files Curator:

Mr. Salmon gave a report on back issue sales and the need for more storage space.

Motion by Larson that the Board authorize Mr. Salmon to find a suitable storage facility for the back issues and the cost not to exceed \$750.00 per year.

2nd. Black

Unanimous Decision

Secretary Hoffman expressed great appreciation to husband Larry and Kris McMasters for carrying on with her duties while she was away with ill family. The secretarial job would have been at a stand still if not for them. A thanks to the Board for their Appreciation, Sympathy and understanding during these difficult times.

Item 5: Treasurers Report:

Mr. Knollmiller submitted a written report to all officers and Directors.

Motion by Evoy to adopt Treasurer Knollmillers recommendation on the changing of the Biddiford Station Elective "S" Corporation status, and to accept the treasurers report as written.

2nd. by Buck

(copy #4 enclosed)

Unanimous

Item 6: Editors Report:

Editor Thompson gave oral and a written reports on his activities. He would like to retire after the December 1997 issue. He is working with Gary Klouda to take over the Editors position. Thompson Reported that there is a backlog on upcoming reference sheets but that we need more diversity. Thompson stated that due to prior commitments Klouda would not be here for the Board meeting. He suggested that a stipend should be issued to Klouda for publications.

(copy#5 enclosed)

Great Northern Railway Historical Society

Motion by Evoy that Klouda be provided with a \$100.00 stipend per issue in 1998.
 2nd by Larson
 Director Black made a friendly amendment to the motion to make it \$150.00 per issue and this will be reviewed again in July 1998.
 2nd by Larson
 Unanimous

Item 7: Motion by Larson to accept the new membership form pending additional changes reflected in item 11, the approval of an official GNRHS web site contents.

2nd. by Evoy
 Unanimous

Item 8: Heritage fund distributions for the calendar year 1997

Motion by Peterka to postpone item 8 until after completing item 14 (I).

2nd by Wozniak
 Against Evoy and Larson

Item 9: Nominations for new Directors:

The following are nominations for new directors to be placed on an election ballot and published in the December GOAT.

Alan Baucom, Dan Mitchell, Dave Thorsett, Jim Chiquist, Jim Willmering, Max Ulver, Ron Sherry, Scott Tanner and Steve Neumann.

Nominations are closed as of this meeting.

Item 10: BOD Attendance Requirement / Limitation of Agenda Items:

(A) Motion by Buck that the President should be allowed to name a BOD replacement for a member who misses 2 successive annual meetings to serve until the next regularly scheduled board election. If approved this would become effective with the election of the new board members this fall and would extend to all Directors elected thereafter.

2nd. by Peterka
 all others against

(B) Motion by Buck that members of the BOD be limited in any years or at any meeting of the board to submitting 3 motions or subjects for discussion.

Died for lack of second

Item 11: GNRHS Website:

Motion by Larson that we establish an official GNRHS Website to be supported by member Lindsay Korst (97-4008). Cliff Salmon will be the manager of the site. *(copy #6 enclosed)*

2nd. by Buck
 Unanimous

Great Northern Railway Historical Society

Item 12: GNRHS Managing Editor:

Motion by Black to abolish the position of Managing Editor

2nd. by Larson

Unanimous

Motion by Larson that we establish an Officers position of Publications Development Officer. This officer will work with authors, encourage authors, and create a system for aiding authors that would include 4-5-6 of the old job description of the Managing Editor. (no job discription or development there of was discussed this time.)

2nd. Evoy

Unanimous

Item 13: Report on status of Archivist and AFE files: by Evoy and Holmquist

Page #1 Background and GNRHS File Utilization

Motion by Peterka to accept page#1 of the Operating Guidelines for the GN AFE files Dated 3-27-1997. *(copy #7 enclosed)*

2nd. Larson

Unanimous

Page #2 GNRHS Utilization Agreement which contains Custodial Care / AFE Archivist / File Access / AFE Index

Motion by Peterka to accept page #2 of the GNRHS Utilization Agreement as our guiding policy for the society concerning the access and use of the AFE Files.

2nd. by Larson

(copy #8 enclosed)

Unanimous

Motion by Larson that Holmquist be appointed as the Official GNRHS AFE Archivist as of today July 20, 1997.

2nd. by Black

Unanimous

Page #3 Operating Guidelines for GN AFE Files which contains Background / Method of Condensing / File Maintenance Series I and II / AFE Subject Request Form.

Motion by Evoy that page #3 Operating Guidelines for GN AFE Files be accepted as policy.

2nd. Black

(copy #9 enclosed)

Unanimous

AFE Subject Request Form;

This form must be used for acquiring information needed for publication of reference sheets from the AFE files. All requests must go through Text Editor Durfee. Costs for copying materials and mailing same are the responsibility of the individual making request for information.

(copy #10 enclosed)

Great Northern Railway Historical Society

Item 14: Convention Year 2000:

(A) Motion by Buck that in the year 2000 we hold our convention in Seattle, WA.
2nd. by Peterka
Unanimous

(B) Policy Guide current Revision
Peterka stated that it was sent out earlier in the year to all BOD members.
All directors accepted the guide as written

(C) Proposal is to prepay each year a one years subscription to the GOAT
for all Officers listed on the masthead of the GOAT and to all authors that have
produced a reference sheet during the calendar year.

✓ (A) Motion by Larson that all Officers and Authors receive a years free
membership.
2nd. by Buck
Peterka Against
All others in favor

✓ (B) Motion is to pay a one years subscription to the GOAT for our
current Directors.
For Larson / Evoy
Against Peterka / Buck
Abstain Black and Wozniak
Motion did not carry

(D) Status of Membership Survey
Director Larson presented a slide show on the survey as well as a written report.
Both were well received by the board.

(E) GNRHS Property Marking
Director Buck's recommendation is that because the GNRHS Property is widely
disbursed and in the hands of a number of different individuals, marking and
identifying (coding) the materials for a "quick retrieval" data bank is an
almost impossible task. It is therefore recommended that the marking and
identifying process be held in abeyance until a single repository is found and
staffed by a GNRHS designated team.
Motion by Larson that for now, Cliff Salmon mark all boxes of the Keys collection
(Property of GNRHS).
2nd. by Evoy
Unanimous

Great Northern Railway Historical Society

(F) Casey Adams memorial photo contest

Motion by Peterka that we have a Casey Adams Memorial photo contest.

This would be a one time contest for the 1998 convention.

2nd. by Buck

Wozniak against

All others in favor (no personnel were noted as being in charge)

(G) Safety deposit box:

Motion by Larson that we should have a safety deposit box for all GNRHS legal records (Articles of Incorporation, Biddiford Station Stock, Hustle Muscle, Lease Agreement with LSMT, Agreement of AFE Files, etc.)

2nd. by Evoy

Peterka against

All others in favor

(H) Expansion of company store

Died for lack of interest

(I) Home for GNRHS Archives

Tabled

(J) Thompsons successor for BNSF relations.

Thompson will contact BNSF and have his name removed as our GNRHS contact. Director Larson will be our new contact person.

(K) Item 8: Heritage fund 1997 distributions: Recipients must be 501 (c) (3)

Iron Goat Trail	\$ 500.00
Gold Bar Museum	\$ 150.00
GPHA Belton Depot	\$ 500.00
Scobey Caboose	\$ 200.00
Lake Superior Museum of Transportation	<u>\$2000.00</u>

Total Distributions \$3350.00

Motion by Larson to accept the list of grants to be distributed.

2nd. by Buck

Unanimous

Item 15: Establish a five year plan and goals for GNRHS

Discussed, no plans made

Great Northern Railway Historical Society

Item 16: What electronic records are needed to record Society Resources?

Tabled

Item 17: Revisit the days of the week covered by our annual convention.

Discussed, no changes to be made

Item 18: New Business

(A) Membership Roster: It will be available at a cost of \$3.00. Thompson will put a notation in the Goat or Renewal forms. ✓

(B) Modeling Editor

Motion by Evoy that we acknowledge Buck as the GNRHS Modeling Editor. ✓

2nd. by Peterka

Unanimous

Item 19: Motion by Larson to Adjourn

2nd. by Buck

Unanimous

Adjourned 10:35 P.M. 7-20-97

Respectfully Submitted

Connie L. Hoffman

Secretary to the Board

November 16, 1997

Distribution: All Directors, Officers